

**MINUTES OF THE FIFTH MEETING BOARD OF STUDIES  
THE DEPARTMENT OF EDUCATION, SOPHIA COLLEGE, (AUTONOMOUS)  
held on 8<sup>th</sup> February 2021.**

Join Zoom Meeting

<https://zoom.us/j/92411638980?pwd=QkJZb25sdTI2bWFjUEpzeW16eGF4dz09>

Meeting ID: 924 1163 8980, Passcode: 12345; Sophia College, Mumbai – 400026.

The 4th Meeting of the Board of Studies, Department Of Education, Sophia College, (Autonomous), was held on 8<sup>th</sup> February 2021, at 4 p.m., on the ZOOM platform; with a warm welcome, by Dr. Andrea Coutinho (Head, Department of Education and Chairperson), being extended to the members of the Education Board of Studies.

**Members Present:**

The following five members were present: the Chairperson, Dr. Andrea Coutinho, Dr Ivan John, the Subject Experts, Mumbai University, Dr Vini Sebastian and Dr Hema Bhadawkar, and the Subject Expert from TISS, Dr Nandini Manjrekar. The VC Nominee, Professor Sunita Magre remaining three members had excused themselves, as they had prior professional and personal appointments.

1. The Minutes of the Fourth Board of Studies Meeting (Education) which was held on 4th March 2020, were presented and accepted unanimously.

**2. Approval and Passing of the 50:50 Assessment Scheme (Choice Based Credit System) for the BA Course of Study for all the sixth semesters; for implementation in the academic year 2020-2021.**

Due to the online instructional and assessment mode, it was explained that the 50:50 assessment scheme for all Education courses was suitable. The online MCQ based tests for internal assessment were approved and passed by the Board of Studies. Approval for passing the 50:50 assessment scheme was proposed by Dr Vini Sebastian and seconded by Dr Hema Bhadawkar. It was also unanimously approved by the Board of Studies with special mention made with regard to self instructional units in the theory modules and the practical work constituting the internal assessment component of 50 marks.

2. The Chairperson Dr Andrea Coutinho and Dr Ivan John explained the process of digitization of the access for students, faculty and administrative staff.
  - a. Each student, faculty member and administrative staff was given a Sophia College Domain ID ([andrea.coutinho@sophiacollege.edu.in](mailto:andrea.coutinho@sophiacollege.edu.in)).
  - b. Each department head and faculty member was given a paid licensed ZOOM account. Although full freedom was given to faculty members to use the Google Meet platform for smaller classes.
  - c. The Google Classroom was mandated as the official reservoir and repository for all classwork instructions, student submissions, online (IA and SEE) assessment and faculty documentation.
  - d. Internal Assessment for formative evaluation was a combination of objective-type questions (including MCQs) and descriptive questions, that warranted handwritten answers uploaded into the Google Classroom.

3. The Chairperson presented the outcomes of the two One-Credit-Courses to be started by the Department of Education: Gender Inclusivity 2020 and Educational Technology 2021. Mrs. Dipti Ajgaonkar suggested that students register for short online courses and MOOCs.
4. During 'Any Other Matters placed before the Chair', these matters were discussed:
  - a. Dr Nandini Manjrekar underlined the need to maintain rigor in all the courses alongwith maximum online participation of all students.
  - b. Dr Vini Sebastian discussed the need for using an LMS for each paper/course and the need to use online interactive tools.
  - c. Dr Ivan John underlined the need for experiential learning in online instruction, with the need to offer new courses that are unable to online instruction and assessment. Each course would need the suitable goals and outcomes that are amenable in the pandemic situation.
  - d. Dr Ivan John also spoke of the need to constantly address student isolation and specially mentioned the need to include gender related topics like gender inclusion.
  - e. Dr Nandini Manjrekar spoke of a course 'Education and Inequalities' which could include inequalities like gender, religion, caste and class; especially with reference to NEP 2020.
  - f. Dr Vini Sebastian spoke of the gender audit which is required in the annual AQAR and the need to study gender in the NEP 2019 draft document.
  - g. Dr Nandini spoke about the NEP 2020 being low on social commitment to gender issues, and that it being culturalist, is a matter of grave concern.
5. Dr. Andrea Coutinho informed the Board members that the 6<sup>th</sup> meeting of the Board of Studies (Education) would be held in late March or early April 2021.
6. The Education Board of Studies meeting closed at 5:10 p.m. on a collaborative note, and gratitude was expressed to all.



28th April 2021

Dr Andrea Coutinho  
Chairperson, Education Board of Studies  
Department of Education, Sophia College (Autonomous)  
Bhulabhai Desai Road, Mumbai, Maharashtra 400026

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